

CITY OF CLEVELAND CODE ENFORCEMENT

85 South Main Street
Cleveland, GA 30528
706-865-2017

COMPLAINT INVESTIGATION REQUEST

Instructions: To initiate an investigation, completely fill out this form, sign and date it, and submit to City of Cleveland Code Enforcement, at the address listed above.

Note: *Incomplete or unsigned complaints will not be processed. Provide a timeline of events and pictures.*

Complainant:

Name: _____ Phone #: _____
Address _____ City: _____ Zip: _____
Email: _____

Type of complaint:

Housing conditions (exterior/interior) Land disturbing/yard Debris/garbage
 Other explain: _____

Complaint Details: *(Be specific as to time, duration, location of violation, identities of responsible parties, actions of parties, and nature of complaint – add additional pages if needed).*

Address of problem:

Owner /Resident: _____ Phone: _____
Address: _____ City: _____ Zip: _____

Does this complaint involve a permit issued by the City of Cleveland? *Specify permit & type*

Has this complaint been reported previously? If yes, whom and to whom specifically was complaint reported?
What action resulted from complaint?

Explain how you have attempted to resolve the problem (add additional sheets if necessary):

Signature of Complainant: _____ Date: _____

Complaint received by: _____ Time: _____ Date: _____